

## General information to the data subject on the collection of personal data as an applicant

### Those responsible

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#### **Legal representatives**

- Oliver Harm
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### Information on data processing activities

#### **Purposes of the processing activity**

Selection of suitable external candidates to fill an open position.

#### **Legal basis of the data processing activity**

The processing is required for the initiation of the employment relationship pursuant to Art. 88 DS-GVO in conjunction with § Section 26 para. 1 BDSG.

Storage beyond the current application procedure or disclosure to third parties requires consent in accordance with Art. 6 Para. 1. lit. a DS-GVO, which fulfils the requirements for consent pursuant to Art. 7 para. 1-4 DS-GVO.

#### **Categories of recipients**

Internal recipients: management, superiors.

#### **Data transfer to a third country**

There is no planned transfer to third countries.

### Additional information requirements

#### **Storage period of personal data**

Personal data are deleted as soon as their purpose has ceased to apply and there is no obligation to retain them. 6 months (application) (Deletion after 6 months if no consent for longer storage exists. Retention period of 2 months according to § 21 Abs. 5 AGG plus reasonable processing time.

#### **Rights of the data subject**

As a natural person, you have the right to be informed (pursuant to Art. 15 DS-GVO) by the person responsible about the personal data concerning you, as well as the right to correction (Art. 16 DS-GVO), deletion (Art. 17 DS-GVO) and restriction of processing (Art. 18 para. 1 DS-GVO). You also have the right to object to the processing (Art. 21 DS-GVO) and the right to data transfer (Art. 20 DS-GVO).

If you wish to exercise your rights, please contact us via the communication channels mentioned above.

#### **right of appeal**

You have a right to appeal to the appropriate supervisory authority.

#### **Obligation to provide personal data**

You are not obliged to provide personal data.

#### **Automated decision making**

There is no automated decision making or profiling.